



From the Clerk/Treasurer's Office

Monthly report Feb. 2026

- ✓ Feb tax settlement with the Jefferson County Treasurer is complete. This ends real estate tax collection for our office
- ✓ I have mailed out 100 pet license reminder letters to residents
- ✓ I am working on 2 open records requests with our IT dept and the Village Attorney, Luke Martell
- ✓ The Personnel Committee and I conducted interviews on Feb. 23, 24, 25 for the Deputy Clerk/Treasurer and Recreation Director positions
- ✓ The work has started for the April 7th Election. We have training classes on March 20th at Jefferson County. I took possession of the Village's new election machine in January and was trained on it.
- ✓ Ongoing work with the Village auditor until they come in person the end of March.
- ✓ There is a meeting scheduled on March 17th with myself, Scott Halbrucker and the group from Upper 90 for the Rural Energy Startup Program grant that I applied for.
- ✓ Continuing to work with the 2 ladies who have been helping with the court and preparing to transition to the Lake Country Court.
- ✓ Park rentals are coming in.
- ✓ The investment accounts are set up through Ehlers at Pershing Investments for the funds we received for the ambulance, cot, MDC's, and TID 4.

- ✓ I had a discussion with Carmen from R&R Insurance regarding the compliance notices that the Government requires employees to send to employees with group insurance coverages. This item is on the agenda for your consideration.
- ✓ Carmen is also getting ready to talk with Quartz in July about them requoteing the Village because they are rolling out their level funded product then and we might be able to get a quote to get back into the ProHealth system.
- ✓ Dee Dee is on vacation for 2 weeks so I have kept very, very busy.